



# Maybanke Association Inc.

EMPOWERING WOMEN & BUILDING INDEPENDANCE

**T/A Maybanke Accommodation  
& Crisis Support Service**

## **Annual Report Financial Year to 30<sup>th</sup> June 2022**

Funded by



MAYBANKE ASSOCIATION INC.  
PO Box 524 Capalaba Qld 4152  
Phone: 3824 3901 Fax: 3820 2275  
Email: [admin@maybanke.org.au](mailto:admin@maybanke.org.au)

ABN: 17817961769

### **OUR VISION:**

**Women and Children who experience Domestic and Family Violence are empowered and supported to lead safe and independent lives.**

### **OUR MISSION:**

**Providing safe spaces to thrive, connection to community, and increased awareness of issues for women experiencing Domestic & Family Violence**

Back in the late 1980s a group of dedicated and committed women began the Redlands Domestic Violence Action Group, later becoming Redlands Domestic Violence Association Incorporated.

In 2005, the name Maybanke Association Incorporated was adopted and takes its name from Maybanke Anderson. Born in 1845, Maybanke was once a household name and her achievements were remarkable; she owned and edited a newspaper, she campaigned tirelessly and successfully for the right of Australian women to vote, for fair property and divorce laws; for free kindergartens and children's playgrounds; for sex education and adult education. Maybanke epitomised the spirit of bold self-help that women needed to grasp the opportunities that were becoming available to them at the time.



*Maybanke Anderson*

The refuge known as MACSS, Maybanke Accommodation and Crisis Support Service, offers crisis accommodation for women with or without accompanying children escaping domestic and family violence. As well as accommodation, MACSS provides crisis support, transport, trauma support, financial counselling, information sessions, therapeutic programs and referrals to other relevant services. In 2009 the Queensland Government built a new refuge, which is operated by MACSS, and has provided a significant improvement in the quality for the accommodation provided by the service. In addition to the main refuge MACSS manages two off site units.

In 2019 Queensland Government built a further two units on the main refuge site which greatly increased the number of women and children that can be accommodated. Funds raised by the Redlands Foundation have been used to furnish the new units, refurbish the existing units and renovate the children's playground.

In 2019 the Queensland Government funded Maybanke for a much-needed full time Child Support Worker. Children can now receive individualised support that develops resilience and builds a solid foundation for their future.



## Case Study

Demographics –

Mother aged 38 years old who identifies as culturally and linguistically diverse and speaks minimal English. Two children aged 10 & 3.

This family came to Maybanke through an Integrated Service Response to help support risk and safety concerns. The family were originally sheltered elsewhere; however, it was identified that the location of this refuge was close to a business run by the Perpetrator's family. As this community was small with people known to one another, it was identified as a safety concern should this resident wish to leave the shelter at any point to participate in the outside community.

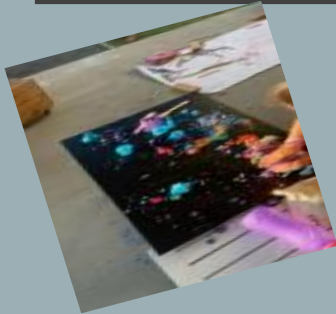
Maybanke responded with Multicultural Australia and the other refuge to ensure handover and transport of this family went smoothly. Multicultural Australia supported with transport to Maybanke and remain engaged to help identify and respond to culturally specific needs of the family.

Maybanke supported the family with health appointments as there were several areas of physical problems, as well as possible diagnosis of autism spectrum disorder. The support included ensuring that at each appointment an interpreter was available, it was affordable for the family and the appointments were of a reasonable distance to empower the family to attend on their own (though Maybanke facilitated transport initially). Health connections were a positive outcome for this family and helped them feel more connected to the local community here, which deterred them from returning to unsafe suburbs. Maybanke also increased this connection to local community by researching Halal appropriate grocery shops, as this was important for the family's cultural values, however most of their prior access to Halal food was in unsafe suburbs.

Maybanke CSW supported in enrolling the 10-year-old into the local school, supporting the child to integrate into school and form friendships, and supported the mother to learn where the school was located so she could be independent to collect and drop the child off at the school. Our Child Support Worker also facilitated in subsidized daycare for the youngest child, which involved advocating around the child and the mothers' strengths despite the child being nonverbal and experiencing mild behavioral challenges. Feedback from the childcare is that the child is flourishing, and the mother reports her mental health feels better when she is able to have time to rest from her children and know they are well cared for.

All of these positive outcomes were made possible through a multi-agency response that was directed by the client, with all services ensuring the family's voice was in the center of case planning and collaborating to share resources that would support this family.

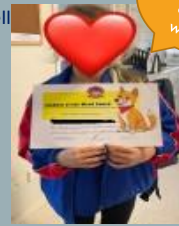
# MAYBANKE KIDS 2022



June saw many exciting things unfold within our Maybanke Kids Community, with our Thursday playgroup off to a great start. Kinetic magic sand has been most popular, providing sensory play for all ages. A Sanctuary Tree of emotions was developed and used in supporting the children to identify how they feel at both the beginning and end of sessions.

In August we welcomed many new little faces to Maybanke as well as farewelling some of our longer stay families

New schools and day-care placements were successfully secured with Zephyr education funding all required schooling resources .



I was student of the week!

THANK YOU



School holidays were fun! We partnered with 'Active Sisters' who delivered programs for our 5-12-year-olds, focusing on creating healthy exercise habits, building confidence and improvement of coordination through dance fitness. This educational program was funded by a generous donation from The Rotary Club of Redlands Bayside.

THANK YOU ROTARIANS



# *Special Thank you*

*To our many sponsors*

*Bank of Queensland*

*Bayside Women's Social Club*

*Councillor Tracey Hughes*

*Diner En Rouge*

*Friends with Dignity*

*Henry Pike MP*

*Quilters by the Sea*

*Quota Brisbane*

*Redland Community Centre*

*Redlands Foundation*

*Redlands RSL*

*Rotary Club of Redlands Bayside*

*Soroptimist International Bayside*

*The Christian Church – Carina*

*Wynnum Mother Duck Child Care*

*Zephyr Education Inc*

*Zonta Club of Brisbane East Inc*

*Zonta Club of Wynnum Redland Inc*

*Many private donors in the Redlands & Beyond*



**Maybanke  
Association Inc.**

EMPOWERING WOMEN & BUILDING INDEPENDANCE

**NOTICE OF  
ANNUAL GENERAL MEETING**

**Wednesday 12<sup>th</sup> October 2022**

**7pm**

**Function Room,**

**Fiction, Raby Bay Harbour**

**Cleveland QLD 4163**

**AGENDA**

- Welcome and opening of meeting
  - Apologies
  - Minutes of previous AGM
  - Matters arising from the minutes
  - Reports
    - President's Report
    - Manager's Report
    - Financial Report
  - Election of Office Bearers and appointment of Auditor
  - Any other business
- .....

At the conclusion of the formal meeting there will be a presentation by Maybanke staff highlighting their work with clients.

Light Refreshments will be served after the meeting

**MAYBANKE ASSOCIATION INC.**  
**ANNUAL GENERAL MEETING**  
**MINUTES OF MEETING HELD 13<sup>th</sup> OCTOBER 2021**  
**GALLIPOLI ROOM, REDLANDS R.S.L.**  
**8 PASSAGE STREET, CLEVELAND, QLD 4163**

**Attendance:** Jacky Burkett, Rob Long, Ros Kinder, Jenny Matulaitis, Valda Carrington.

**Members and Guests as per Register**

**Apologies:** Judith Trevan-Hawke, Jenny Roppola, Wally Kerr

**Invited Guests as per Register**

**Conflict of Interest Declaration:**

**Nil Conflict of Interest declared.**

The President opened the meeting at 7.05 p.m.

The President acknowledged the Quandamooka People, the traditional owners of the land, water, and seas where we meet today and paid her respects to the Elders past, present and emerging.

The President welcomed all here tonight with special mention to Rosemary Skelly OAM. former President of Maybanke Assn. Inc.

The President extended a welcome to Redland City Deputy Mayor Cr. Julie Talty, Councillors Paul Bishop and Tracey Hughes.

The President welcomed all members and friends to the meeting including representatives from Soroptimist International Bayside, Zonta Club of Wynnum/Redlands, and various other Organisations.

## **Reports**

**Minutes as tabled for the Annual General Meeting held on the 17<sup>th</sup> October 2020**

**It was moved by Rob Long and seconded by Valerie Parkin**

**“That the minutes be accepted as a true record”            Carried**

## **The Presidents Report**

*The President’s full report is tabled in the Annual report.*

The President gave an overview of some highlighted areas of note from her report:

- The completion of the new playground at the refuge with gratitude given to the Redland Foundation for making this possible.
- Thank you to the Redland RSL for use of a meeting room for our regular meetings
- The generation of the newsletter
- New reporting protocols changing from the Dept. of Child Safety, Youth and Women to the Dept. of Justice and Attorney General.



- Compliance to the Auditing and updating of Policy and Procedure manuals.
- Excellent working relationship between Staff and Management Committee.
- Client satisfaction
- Maybanke is in a healthy financial position due to good fiscal management and extra funding from the Department and additional relief money from the Australian Taxation Office
- The President acknowledged Ros Kinder for her work with the application and approval of the Individual Employment Contracts for the staff, with Fair Work Commission.
- The President acknowledged that Maybanke has an excellent team led by the Manager and her staff who provide a high level of commitment to the service.

**It was moved by Suzie Gair and Seconded by Valerie Parkin**

**“That the Presidents report be accepted as a true record”      Carried**

**Business arising from the President’s report:**

**Rosemary Skelly** queried the need to change from the Certified Agreement to the Individual Employment Contracts for the Staff.

**The President** responded that the Certified Agreement was out of date and needed to be revised. Ros Kinder confirmed that full consultation was carried out with the Staff, and all agreed to the change. There were no alterations to the conditions the staff currently receive.

**Rosemary** also asked about the update of having an Outreach Worker for the Bay Islands,

**The Manager** responded that unfortunately there is no funding for this to happen at this time.

**Managers’ Report:**

The Manager thanked everyone for attending tonight’s event and stated it had been a very busy year with the COVID 19 restrictions, fortunately everyone has come through with some excellent outcomes.

The Manager stated the new Playground has been installed and is a great hit with the families, it is wonderful watching the children laugh and play. The Manager expressed her gratitude to the Mayor Karen Williams and the Redland Foundation for financing this project.

The Manager thanked supporters for all the donations that Maybanke receive, giving the clients a few extras to make the units into homes and allowing them little luxuries.

The Manager stated that the lack of affordable housing is a huge problem for the women to be able to move on with their lives, when they are ready to leave the refuge.

The Manager reported that their aim was to respect each woman’s individual story and to see them leave the refuge with the empowerment and confidence to keep moving on with their lives and not looking back.

The Manager thanked her staff for their dedication to their roles of supporting women and children who are escaping from domestic violence.

*The Managers’ detailed report is tabled in the Annual Report.*

**The Managers' Report was accepted by Rosemary Skelly OAM and Seconded by Rob Long. Carried**

**Financial Report.**

The Treasurer, Ros Kinder thanked Admin Officer and Bookkeeper Barb Long and President Jacky Burkett for their assistance throughout the year. Congratulations were extended to the Manager and her Staff for managing the budget throughout an extremely busy year.

During the year Maybanke received extra funding from the Dept. of Child Safety, Youth and Women to cover additional expenses incurred as a result of COVID 19 restrictions, also Maybanke received a relief payment from PAYG from the ATO.

Major expenses throughout the year included the installation of the new playground and a major upgrade of new technology equipment.

The Treasurer extended her thanks to the Manager, the Support Wworkers, and the Management Committee for their support throughout the year. Finally, a thank you was extended to the Auditor Wally Kerr for his advice and the preparation of the Audited Financial Statement.

Ros reported Maybanke Association Inc has carefully managed expenditure throughout the year resulting in a strong financial position.

*The Treasurer's report is tabled in the Annual report*

**Financial Statement:**

The Treasurer Ros Kinder presented the Audited Financial Statement as Auditor Wally Kerr was unable to attend the meeting.

*The comprehensive Independent Auditors report is tabled in the Annual Report.*

**The Financial Report moved by Ros Kinder and Seconded by Suzie Gair.**

**"That the Auditors report be accepted as a true report" Carried**

**Election of by Office Bearers:**

The President Jacky Burkett vacated the chair and requested Cr. Julie Talty, Deputy Mayor of Redland City to preside over the election of Office Bearers for the upcoming year.

**President:** **Jacky Burkett** was nominated for the position of President by Jenny Matulaitis and seconded by Ros Kinder

**Jacky** accepted the nomination and was duly elected

**Vice President:** **Rob Long** was nominated for the position of Vice President by Jacky Burkett and seconded by Jenny Matulaitis

**Rob** accepted the nomination and Rob was duly elected.

**Secretary:** **Jenny Matulaitis** was nominated for the position of Secretary by Jacky Burkett and seconded by Ros Kinder.

**Jenny** accepted the nomination and was duly elected.

**Treasurer:** **Ros Kinder** was nominated for the position of Treasurer by Jacky Burkett and seconded by Jenny Matulaitis.

**Ros** accepted the nomination and was duly elected.

**Committee Member:** **Judith Trevan-Hawke** was nominated for the position of Committee Member by Jacky Burkett and seconded by Jenny Matulaitis.

**Judith** accepted this nomination prior to the AGM and was duly elected.

**Wendy McInnes** was nominated for the position of Committee Member by Jacky Burkett and seconded by Jenny Matulaitis.

**Wendy** accepted the nomination and was duly elected.

**Auditor:** **Wally Kerr** was nominated for the position as Auditor by Ros Kinder and seconded by Rosemary Skelly.

**Wally Kerr** had previously confirmed that he would accept the nomination.

#### **Incoming Presidents Address.**

Jacky thanked the Management Committee for electing her to the office of President and welcomed the new committee members.

She acknowledged the work carried out by the Manager and her staff and recognised the issue of the lack of suitable housing for the clients to move on with their lives.

Jacky stated she is looking forward to an interesting year.

#### **Motion to Increase Membership Fees.**

The fees for membership to Maybanke Association Inc. have been at the current rate (\$11.00 adult and \$5.50 concession) for several years. The cost of managing membership and processing fees has increased over the years and therefore the Management Committee propose an increase in fees.

#### **Motion:**

**The Maybanke Management Committee propose an increase in membership fees to commence 1<sup>st</sup> January 2022. The proposed new fees are:**

**Adult: \$15.00                  Concession: \$10.00**

**Proposed by Jacky Burkett and Seconded by Ros Kinder**

**Moved by                  Rosemary Skelly, OAM   and Seconded by                  Rob Long                  Carried**

**As there was no further business the President declared the Annual General Meeting,**

**Closed at 7.35 p.m.**

**At the conclusion of the Annual General meeting an interesting talk was given by Trudy and Tori, two Maybanke Support Workers about the comprehensive processes taken when inducting a new client into the refuge, and the follow up of the many services and agencies available for the clients needs.**



**Maybanke  
Association Inc.**

EMPOWERING WOMEN & BUILDING INDEPENDANCE

## **PRESIDENT'S ANNUAL REPORT**

### **ANNUAL GENERAL MEETING WEDNESDAY 12<sup>th</sup> OCTOBER 2022**

This time last year we were all hopeful that the worst of the pandemic was behind us but unfortunately, as we all know, it has been another year when the pandemic has affected all areas of our lives.

The difficult, constantly changing restrictions made life extra challenging for Maybanke's clients, staff and Management Committee. Despite that the staff continued to support the clients and the organisation ran well.

Earlier this year, Valda Carrington, who has managed the refuge for seven years resigned. I would like to acknowledge and thank Valda for her contribution particularly in relation to overseeing the building of the new units, parking facilities and new playground and managing the first two years of the pandemic. We wish Valda well.

For a few weeks Team Leader, Trudy, stepped up to the Manager role and with the support of the staff and Management Committee managed the refuge until the new Manager was appointed. In June we welcomed Anne Wilson into the Manager's role. Anne has a background in housing and her contacts and expertise are already producing benefits for the clients and organisation.

In my detailed report below, you will see that the Management Committee also continued to function well through the restrictions and challenges imposed by the pandemic. During the major staff changes the Management Committee supported the staff and I would particularly like to acknowledge Ros Kinder who oversaw the recruitment process and worked with me in closely supporting the staff.

Rob Long has continued to be a supportive Vice President and manage the important Risk Assessment process. Jenny Matulaitis has continued to efficiently undertake the role of Secretary. In her role as Treasurer Ros Kinder has ensured that the Management Committee is fully briefed on financial matters, but it has been her work on the review of Policies and Procedures and Human Resource matters where her contribution has been most appreciated. Committee members Judith Trevan-Hawke and Wendy McInnes have provided assistance and helpful input throughout the year.

After a period of change it was terrific when the staff and Management Committee had the opportunity to come together to work as a team on the new Strategic Plan. Now that the Strategic Plan is in place, I know the whole team are keen to move forward and achieve the goals set.

There are many organisations and individuals who have supported Maybanke this year and I would like to thank them all. I would particularly like to mention two organisations: Rotary Club of Redlands Bayside who held a Swimathon and raised an astonishing \$18,300! Thank you to all the swimmers, including our staff member Heather. Another important supporter is Zephyr Education Inc who supply the children accommodated at the refuge and those of our outreach clients with brand new school requirements from school uniforms through to stationery. We are grateful for their ongoing support which helps the children feel more comfortable starting a new school. I would also like to acknowledge the Redlands RSL who have supported Maybanke by providing a meeting space for our monthly committee meetings.

Maybanke's Vision is for women and children who experience Domestic and Family Violence to be empowered and supported to lead safe and independent lives, so it is gratifying when previous clients get in touch and let us know how they have moved forward with their lives. We were recently contacted by a client and her daughter who had stayed with Maybanke around twenty years ago. They kindly sent us a donation to continue our work, but it was their comments about their experience at Maybanke that we were all so heartened to hear. They said the Maybanke support workers were the first people who took the time to listen, and they described our workers as kind, strong and supportive. While the years since they left Maybanke have not been easy they are grateful that Maybanke gave them the opportunity to heal and they truly believe Maybanke saves lives, including their own.

Maybanke is in a relatively healthy financial situation due to the financial prudence and efforts of all involved and its reputation for providing high quality, empowering support services for women and children who have experienced domestic and family violence is continuing to grow. We look forward to the year ahead when, hopefully, we will see the back of the pandemic so the clients, and their children will have the opportunity, like the clients mentioned earlier, to make the most of their time at Maybanke and then move forward and live safe and independent lives.

.....

**MANAGEMENT COMMITTEE**

The Management Committee continues to meet monthly. We appreciate the support provided by the Redlands RSL who provide a venue for our meetings.

The bi-annual Maybanke newsletter continues, this gives us the opportunity to improve our connections with the community and supporters. Newsletters include: Maybanke news, positive case studies, details of upcoming events and acknowledgement of support.

**QUEENSLAND STATE GOVERNMENT SERVICE AGREEMENT**

Maybanke Association Inc receives ongoing support given by the Queensland State Government through the Department of Children, Youth Justice and Multicultural Affairs with funding provided for Maybanke Accommodation Crisis Support Service (MACSS)

The current Service Agreement is for a period of five years and will conclude in 2023. The Performance Review results for 2021/2022 were:

**Persons with Support Period in report period July 2021/June 2022**

<b>Accommodation Type *</b>	<b>Total Distinct Stays (Users)</b>	<b>Total Number of Bed Nights (Places)</b>
Short term or emergency accommodation	51	3235
TARGET	73 (70%)	2555 (126%)

These results reflect that in the year 2021/2022 many clients stayed at Maybanke for longer periods than usual. We are all aware of the current housing crisis in Queensland and this has contributed to these results. I am pleased to report that in the first quarter of the current financial year there has been significant upwards movement in the total distinct stays (users).

<b>Persons with Support Period in report period July to September 2022</b>		
<b>Accommodation Type *</b>	<b>Total Distinct Stays (Users)</b>	<b>Total Number of Bed Nights (Places)</b>
Short term or emergency accommodation	37	721
TARGET	18 (200%)	638 (113%)

A Human Services Quality Standards Audit is scheduled to be undertaken in October 2022.

**EFFECTIVE GOVERNANCE**

The Effective Governance Section of the Policy Procedures Manual is an essential document in guiding the maintenance of quality assurance, good practice, and continuous improvement. The manual also assists the Committee of Management in understanding its legal responsibilities, roles, and functions.

**STRATEGIC MANAGEMENT**

I am pleased to report that Maybanke’s Strategic Plan has been reviewed and updated in 2022. A copy is included in the Annual Report. The new Strategic Plan is well defined with Strategic Pillars and Operational Actions. As part of the process, we also reviewed the wording of the organisation’s Vision and Mission. I would like to thank Ms Cindy Corrie of The Good Human for her support and facilitating the Strategic Planning. In addition, thank you to Redland Community Centre for the use of their facilities for Maybanke’s planning session.

**POLICY & PROCEDURES DEVELOPMENT**

The project to review and update the Operational Policy & Procedures Manual has now been completed. Thank you to Committee member Ros Kinder who led this vital project and all staff and Management Committee members who contributed.

## **PERFORMANCE MANAGEMENT & QUALITY IMPROVEMENT**

The Management Committee is required to undertake an annual self-assessment exercise. This year this took the form of a Skills and Competency Matrix. The results help us identify in which areas the committee members would like to improve their skills and will help with focussing our training. Training is undertaken on a regular basis at Management Committee meetings. In addition to the training at meetings Management Committee members have had the opportunity to attend Governance training workshops in person and online.

## **RISK MANAGEMENT**

Vice President Rob Long has the ongoing responsibility of ensuring that risk assessment is undertaken as the need arises following the steps outlined in our guidelines. This year the Management Committee carried out a review of the following:

Business Continuity	Committee Responsibilities
Committee Responsibilities	Covid-19 Safety Plan
Critical Incidents	Disaster Management Plan
Membership and Committee Recruitment	Misconduct
Occupational Health and Safety	Office Security
Risk Assessment Plan	Service Takeover
Staff Retention	Transition Property Security
Staff use of Motor Vehicles	Fraud & Theft by Staff
Fraud & Theft by Clients.	

Interruption of Business and Continuity of Business were amalgamated.

The Covid-19 Safety Plan continues to be reviewed monthly.

## **STAFFING**

As mentioned earlier Valda Carrington left the Manager's role after seven years and we welcomed Anne Wilson to the Manager's role. We also said farewell to Child Support Worker, Tori. In May Bianca joined the organisation as Child Support Worker and has, in the six months she has been with us, introduced many great programs and activities for the children. In addition, back in November 2021 Heather joined Maybanke as a Support Worker. Long-time employees Team Leader Trudi and Barb, Admin/Bookkeeper have been a great support, taking on extra responsibilities at times and welcoming the new employees. These have been major changes in a small team, and it has been terrific to see the team work so well together and embrace the new ideas and changes that have taken place.

We are aware that the arena that in which the staff are working can produce enormous stress and to support the staff going forward we have set up an Employee Assistance Program. With this program in place the staff have access to various support programs including independent counselling if required.

## **CODE OF CONDUCT**

Members of the Management Committee are expected to abide by the Code of Conduct during their term of office, and members are aware of the policies around managing financial delegation and internal controls that guide protection of departmental funding.

### **FINANCIAL SUSTAINABILITY**

To ensure the organisation is financially sustainable, we continue to adopt a prudent practice of expenditure with the result that the organisation is in a healthy financial position. We are grateful that we continue to receive donations from the community. We would like to thank all organisations and individuals who have donated this year. We also acknowledge the important work carried out by Friends with Dignity in furnishing the rental properties where women and children begin their new lives free from violence when they move on from the refuge.

As reported in previous years, Maybanke transferred \$100,000 from the main account to a separate long-term deposit account. These funds represent the money Maybanke Association Inc saved from fundraising carried out by volunteers during the early history of the organisation going back over 25 years, together with the small profit received from the sale of a private property owned by Maybanke in more recent times. This money continues to be retained as a back-up for any financial issues that may arise in the future.

**Jacky Burkett AGIA ACG BA JP (Qual)**  
**President**



## STRATEGIC PLAN FRAMEWORK

<b>OUR VISION: Women and Children who experience Domestic and Family Violence are empowered and supported to lead safe and independent lives.</b>			
<b>OUR MISSION: Providing safe spaces to thrive, connection to community, and increased awareness of issues for women experiencing Domestic &amp; Family Violence.</b>			
<b>VALUES/STATEMENT OF PHILOSOPHY: Feminist Framework/Domestic Violence/Strengths based</b>			
<b>STRATEGIC PILLARS</b>			
<b>Safe Spaces</b>	<b>Connections to Community</b>	<b>Awareness</b>	<b>Future-Proofing our Organisation</b>
Accommodation that provides time and space to heal and start again.	Linking with resources and agencies that provide further support.	Improving community and stakeholder awareness of issues that impact victims of Domestic Violence	Systems, Process, Policy, Governance, Fundraising
<ul style="list-style-type: none"> <li>• Additional accommodation</li> <li>• Improving existing assets</li> <li>• Maintain safety for our clients</li> </ul>	<ul style="list-style-type: none"> <li>• Improve profile of Maybanke</li> <li>• Partnerships</li> <li>• Improve Clients Connections with Community</li> </ul>	<ul style="list-style-type: none"> <li>• Education and awareness programs</li> </ul>	<ul style="list-style-type: none"> <li>• Improve our governance process</li> <li>• Fundraising</li> <li>• Increase membership</li> <li>• Stakeholder management</li> </ul>
<b>OPERATIONAL ACTIONS</b>			
<b>SAFE SPACES: Accommodation that provides time and space to heal and start again.</b>			
<b>Objective</b>	<b>Action</b>	<b>Who is Responsible</b>	<b>KPI/Timeline</b>
Additional Accommodation	- Investigate opportunity for new accommodation	President, Manager & Mancom	6 months

	<ul style="list-style-type: none"> <li>- Include feasibility &amp; staffing</li> </ul>		
Improving existing assets	<ul style="list-style-type: none"> <li>- Investigate what can be done with current assets</li> </ul>	President, Manager & Mancom	6 months
Maintain safety for our clients	<ul style="list-style-type: none"> <li>- Confidentiality</li> <li>- Connection</li> <li>- Culture of safety</li> </ul>	Manager & Team	Ongoing
<b>CONNECTIONS TO COMMUNITY: Linking with resources and agencies that provide further support.</b>			
<b>Objective</b>	<b>Action</b>	<b>Who is Responsible</b>	<b>KPI/Timeline</b>
Partnerships	<ul style="list-style-type: none"> <li>- Strengthen partnerships with housing</li> <li>- Attending meetings with stakeholders</li> <li>- Create a resource bank of support agencies and networks</li> <li>- Improve accessibility to other agencies</li> </ul>	Manager & Team	Ongoing
Improve Clients Connections with Community		Manager & Team	Ongoing
<b>AWARENESS: Improving community and stakeholder awareness of issues that impact victims of Domestic Violence</b>			
<b>Objective</b>	<b>Action</b>	<b>Who is Responsible</b>	<b>KPI/Timeline</b>
Education / Awareness Programs	<ul style="list-style-type: none"> <li>- Feasibility and resource investigation</li> <li>- Use online tools to improve awareness</li> <li>- Audience specific content (eg: schools, real estate etc)</li> </ul>	Manager & CSW	KPI – via supervision & Performance review

<b>Objective</b>	<b>Action</b>	<b>Who is Responsible</b>	<b>KPI/Timeline</b>
Improve the profile of Maybanke	<ul style="list-style-type: none"> <li>- Online presence (website)</li> <li>- Relationships with stakeholders</li> </ul>	Mancom & Manager	Ongoing
Improve our governance processes	<ul style="list-style-type: none"> <li>- Induction and onboarding for committee</li> <li>- Risk management</li> <li>- Updating manuals, policies, and processes</li> <li>- Board review and assessment</li> <li>- Acquittals and reporting</li> </ul>	Mancom & Manager	Ongoing
Fundraising	<ul style="list-style-type: none"> <li>- Sponsorship</li> <li>- Donations</li> <li>- Grants</li> <li>- Bequests</li> </ul>	Mancom & Manager	Ongoing
Increase Membership	<ul style="list-style-type: none"> <li>- Review the cost</li> <li>- Review the value proposition</li> <li>- Levels of membership</li> </ul>	Mancom	6 months
Stakeholder Management	<ul style="list-style-type: none"> <li>- Improving relationships, reporting and presence with key stakeholders including State Government</li> <li>- Improve our communication with stakeholders</li> </ul>	President, Manager & Mancom	Ongoing



## **MANAGER'S REPORT**

2022 marks the 35th year that Maybanke has been providing accommodation and support to women and children experiencing domestic & family violence.

The staff and committee had worked tirelessly together to continue to work alongside our families whilst looking for a new Manager and I was very happy to accept the position of Manager and commence in the role in June of this year.

We also added a new Child Support Worker role to the service, that has been a positive addition to the team, and an amazing resource for the children.

My focus in my first months was to provide direction and support to the team to assist families who had been residing at the refuge for a long time to find safe and secure housing. The team managed to secure housing for four families within six weeks, this is no mean feat considering all the work that goes into moving a family. Packing up units, assisting with transport, furnishing the properties, linking children and young people into new schools and day-care, not forgetting all the administration and paperwork required.

We know that Queensland is in the middle of a housing crisis, and we hear of more and more Mums with children sleeping in cars and tents, which is why it is so important to make connections that lead to housing outcomes for our families. One such family recently came into our service; I was called by another agency late Friday afternoon looking for refuge for a young mum with two children under three sleeping in a car at a KFC car park. Unfortunately, we didn't have a vacancy, but we did have a family moving out the next week. I asked the team to help move the family out a little bit quicker, which they did. Within three hours of the family moving out, we had the young mum safely in the unit. We cleaned, swept, mopped, made beds to ensure she did not spend another night in that car. That is our aim, to be responsive to women and children in crisis.

I would like to thank the committee and our President Jacky for the support provided to myself and the team. I appreciate how hands on and involved you are in our work, it really makes a difference, so thank you.

We continue to prioritise networking and making connections in the Redlands area, so a big thank you to our collaborators, it has been refreshing working in the Redlands network as it is strong and supportive of each other. Not something I had experienced in the inner-city networks previously.

Finally, the MACCS team, Barb, Trudy & Heather, who are kind in a crisis, funny on a bad day and like a family when its needed. On behalf of the women and children you walk alongside every day thank you for all that you do.

**Anne Wilson**



# Maybanke Association Inc.

EMPOWERING WOMEN & BUILDING INDEPENDANCE

## **ANNUAL TREASURER'S REPORT YEAR ENDING 31 JUNE 2022**

It is with pleasure that I present the Maybanke Association Inc Annual Audited Statements for the year ending 30 June 2022.

The year 2021-2022 was challenging as we again coped with the COVID-19 pandemic and additionally with staffing changes following the resignation of our long-term Manager. As you can see in the Report presented to you, we came through all this with flying colours and a stronger balance sheet.

Our major income is from a recurrent grant from the State Government and as in the previous year we also received additional non-current funding to assist with the additional cost of COVID. We were also fortunate to receive a substantial financial donation from the Rotary Club of Redlands Bayside successful Swimathon fundraiser. Smaller financial donations were also gratefully received and spent to benefit our clients. The very large donation received in 2018-2019 from the Redland Foundation has now been full expended with the completion of the playground for the children. Maybanke is fortunate in the support both monetary and in goods that it receives from the community.

The Maybanke Committee of Management prides itself on careful financial management and keeping within the annual budget developed each year. We do this with the assistance of Barb Long our Administrative Assistant/Bookkeeper whose record keeping is outstanding, and I sincerely thank Barb for her work and the willing assistance she provides to me throughout the year with detailed monthly reports to the Committee of Management.

My thanks also to the staff who keep their expenses to the minimum and in line with budget. Finally my sincere thanks to our Auditor Wally Kerr. Wally has been our Auditor for many years and can always be relied upon for his professional advice and assistance. Many thanks Wally.

Ros Kinder  
Treasurer

**WALTER J KERR**

**INDEPENDENT AUDITORS REPORT**

I have audited the attached special purpose financial report, comprising the Balance Sheet as at 30 June 2022 and the Income and Expenditure Statement of Maybanke Association Incorporated for the year ending 30 June 2022. The Committee is responsible for the preparation and presentation of the financial statements and the information contained therein. I have conducted an independent audit of the financial report in order to express an opinion on it to the members.

The audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. My procedures included examination on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with the accrual basis of accounting.

The audit opinion expressed in this report has been formed on the above basis.

**Audit Opinion**

In my opinion, the financial statements present fairly the financial position of Maybanke Association Incorporated as at 30 June 2022 and the results of its operations for the year then ended..

Date: 11<sup>th</sup> August 2022

Address: 81 Pioneer Rd Sheldon Qld 4157

Signature

A handwritten signature in black ink, appearing to read 'W. Kerr', with a long horizontal flourish extending to the right.

Walter J Kerr  
Fellow Institute of Public Accountants (FIPA)  
Approved Auditor

**Maybanke Association Inc.**

**Notes to and forming part of the Financial Statements**

**For the year ended 30 June 2022**

**Note 1: Statement of Accounting Policies**

These financial statements are a special purpose report prepared in order to provide accounts which satisfy the requirements of the Associations Incorporation Act 1981 as amended. The Committee has determined that the Association is not a reporting entity as defined in Statement of Accounting Concepts 1 'Definition of Reporting Entity' and therefore, there is no requirement to apply accounting standards and other mandatory professional reporting requirements (Urgent Issues Group Consensus Views) in the preparation and presentation of these statements. Accordingly none have been adopted.

The financial statements are prepared on an accrual basis, whereby income is brought to account when it is earned.

The financial statements are based on historical costs and do not take into account changing money values.

The accounting policies have been consistently applied, unless otherwise stated. The following is a summary of the significant accounting policies adopted by the Association in preparation of the financial statements.

**Depreciation**

The depreciable amount of all plant and equipment is depreciated over its useful life commencing from the time the asset is first held ready for use based upon amounts furnished in the comparative information.

**Note 2: Treatment of Redland Foundation Donation**

In the years 2018/19 and 2019/20 \$250,000 was donated by the Redlands Foundation. At the end of June 2022 \$7,741.00 was unexpended. It is expected that this will be fully expended by the end of 2023.

**Note 3: Treatment of Covid 19 Grant**

During the last year an additional \$12,757 was granted by the Queensland Department of Child Safety, Youth and Women. As at 30<sup>th</sup> June 2022 this grant was fully expended.

**Maybanke Association Incorporated**  
**Statement of Financial Position as at 30 June 2022**

	<b>2022</b>	<b>2021</b>
	\$	\$
<b>Current Assets</b>		
<b>Cash Assets</b>		
Main Cheque Account	112,608	5,443
ER Cheque Account	4,732	5,271
Gift Fund Account	40,168	27,181
Office Petty Cash	150	240
ER Petty Cash	162	365
Visa Debit Card	1,051	637
Premier Investment	102,323	102,323
Web Savings Account	244,776	441,693
	<b>505,970</b>	<b>583,153</b>
<b>Total Current Assets</b>	<b>505,970</b>	<b>583,153</b>
<b>Non Current Assets</b>		
<b>Property, Plant and Equipment</b>		
Plant & Equipment	53,259	53,259
Less Accumulated Depreciation	(50,463)	(48,069)
Motor Vehicles @cost	27,803	44,583
Less Accumulated Depreciation	(7,217)	(7,217)
<b>Total Non Current Assets</b>	<b>23,382</b>	<b>42,556</b>
<b>Total Assets</b>	<b>529,352</b>	<b>625,709</b>



## Current Liabilities

### Financial Liabilities

Unexpended Redlands Foundation	Note 2	7,741	98,226
Superannuation Payable		3,279	1,458
Accrued Expenses		3,464	14,811
Unexpended Covid 19 Grant	Note 3	-	4,443
		14,484	118,938

### Current Tax Liabilities

Gst Payable		9,536	8,820
Amounts withheld from Salary and Wages		6,922	7,844
		16,458	16,664

### Provisions

Provision for Annual Leave		40,119	79,450
Provision for Long Service Leave		26,652	36,740
Provision for Sick & Special Leave		8,475	8,475
Provision For Future Maintenance		10,000	10,000
		85,246	134,665

**Total Current Liabilities** **116,188** **270,267**

## Non Current Liabilities

### Financial Liabilities

Secured Bank Loan		-	-
<b>Total Non Current Liabilities</b>		-	-

## Total

**Liabilities** **116,188** **270,267**

**Net Assets** **413,164** **355,442**

## Members Funds

Accumulated Surplus from prior year		355,442	340,634
Plus Current Year Surplus (Deficit)		57,722	14,808

**Members Funds** **413,164** **355,442**



**Maybanke Association Incorporated**  
**Income and Expenditure Statement**  
**For 12 Months ended 30 June 2022**

		<b>2022</b>	<b>2021</b>
		\$	\$
<b>Income</b>			
<b>State Government Funding</b>			
State Operations Recurrent Grant SAAP+ER		537299	548476
Grants (State) Op Non - Recurring	Note 3	57538	12757
Grants Other		0	0
<b>Other Income</b>			
Redlands Foundation	Note 2	90485	34008
Administration Fees		0	0
Community Organisation Grants& Contributions		0	0
Interest received		631	1664
Donations received		22348	3999
Donations use of Redlands RSL Meeting Room		2100	1050
Accommodation Charges		53085	61653
Membership Fees		160	90
Rental Income		0	0
Lease Income		19200	19200
Rebates & Refunds		664	0
Prior Years Adjustment Insurance		7196	0
ATO Cash Flow Boost	Note 4	0	24573
<b>Total Income</b>		<b>790706</b>	<b>707470</b>
<b>Expenditure</b>			
Accountancy		1200	1900
Advertising & Promotion		0	0
Audit Fees		3000	3000
Asset Purchases Less than \$5000		0	0
Bank Fees and Charges		0	0
Auspicing Fees		292	0
Business Planning/Mancom Trining		585	4623
Client expenses		14029	13220
Cleaning/rubbish removal		1523	80
Computer expenses		1533	17520
COVID - 19		33310	22405
Meeting Expenses		3123	2811
Depreciation Other		2394	4394
Electricity		10223	14392
Equipment Hire and Lease		0	0
Fees and charges		2251	1752

Filing Fees		58	57
Insurance		6618	7784
Insurance - Workcover		5854	6204
Qleave LSL Levy		4950	2629
Journals & reference material		0	0
M/V car - Depreciation		16780	16780
M/V car - Fuel & oil		3772	2926
M/V car - Lease		19200	19200
M/V car - Rego/ Insurance		5075	5725
M/V car - Repairs/tolls + Fees		3588	1338
Postage		359	124
Printing, Stationary & office supplies		1540	2949
Rent on Land & Buildings		3348	3082
Repairs & maintenance		3243	4488
Security		5191	3666
Staff amenities & meetings		1060	1110
Staff training		2015	2040
Subscriptions		0	0
Sundry		657	414
Superannuation		41913	38500
Telephone		16970	14577
Tenancy & Property supplies		11876	5041
Travel, accom & conference		0	0
Wages		433906	380346
Salaries on Call Allowance		9812	9572
Annual Leave provision movement		-39331	22853
Long Service Leave provision movement		-10088	6994
Employee Support and Supervision		2507	1544
Management Fees		56	105
Refund Rent Overpaid		0	130
Rates & Taxes		18106	22027
Unexpended Covid 19 Grant	Note 3	0	-9648
Redlands Foundation Expenses	Note 2	90486	34008
<b>Total expenditure</b>		<b>732984</b>	<b>692662</b>
<b>Excess (Deficit) of Expenditure over Income</b>		<b>57722</b>	<b>14808</b>
Opening retained profits		340634	340634
Plus Excess (Deficit) of Income over Expenditure		57722	14808
Closing Retained Profit		<b>398356</b>	<b>355442</b>